



## Approved Minutes – Albuquerque Independent Review Committee (IRC) Thursday, September 16, 2021

**Present:** Hana Gossett (NM Coalition to End Homelessness), Laura Combs (Family Promise of Albuquerque), Elizabeth Elia (UNM Law) Ellen Braden (City of Albuquerque) Ilse Beal (Tiny Home Village) Kate Cleaver (NM Coalition to End Homelessness) and Felicia Vargas (NM Coalition to End Homelessness)

A quorum was established and the meeting was called to order at 1:02

### Meeting Summary

The objective of the meeting is for the Independent Review Committee to examine the FY 2021 Request for Proposals for new Albuquerque projects and to familiarize the Albuquerque CoC reviewing, scoring, ranking, reallocation, procedures for renewal projects before members begin the ranking process and vote on the changes that align with the NOFO.

#### 1. Albuquerque Reviewing, Scoring, Ranking, and Reallocation Procedures for Renewal Projects

Hana informed the committee that HUD released the NOFO on August 16th. During the time since it's release the NMCEH CoC team did their due diligence on analyzing the new guidelines. Within this time the CoC team had to do some restructuring and adapting with the resignation of a team member.

Hana provided insight into how the CoC team was able to collect the threshold documents and all ABQ CoC providers submitted the documentation.

Hana informed the committee on some changes to the draft; most are edits of basic conventions that aligned with the NOFO, for example, changing NOFA to NOFO. There was an error on appendix B, Hana changed the point systems that aligned with notes from previous IRC meetings. Lastly, Hana posed a question regarding the bonus point system. Based on the 2019 competition, the bonus points was 5 pts and from the June IRC meeting, the conversation didn't address if we were formally increasing it to 10 points. Hana asked the members how they would like to proceed.

A motion was made by Isle to keep the 5 bonus points system in place and to accept the changes to the document outlined previously, Elizabeth seconded the motion. All in favor, none opposed. The motion passed unanimously.

#### 2. FY 2021 Request for Proposals (RFPs) for New Projects

Hana explained the request for proposals for new projects. The document is similar to the 2019 competition for new projects. Hana updated information that aligned with NOFO guidelines and requirements.

With the amount of money that is allotted for new projects or for projects to expand, IRC can select Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Joint Transitional Rapid Rehousing (JT-RRH), Coordinated Entry Grants and Homeless Management Information System (HMIS).

Moreover, anyone can apply for a coordinated entry grant. However, only the Lead Entity, which is the NMCEH, can apply for HMIS. Hana continued to inform the group there has been internal conversations that this is a need for Albuquerque and might be on the reviewing process. If this is the case, for transparency, this



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money does not impact the salary of CoC staff. Additionally, if the IRC prefers, CoC staff can step away from the call for the decision on this.

In addition, there is bonus money that is allotted for domestic violence projects. Within the document, there are specific guidelines for applicants to apply, using that is referenced in the RFPs. All documentation will be submitted in digital format via coc email on October 16th. Hana is asking the committee to change the date to Friday, October 15th. All project applications have to be due 30 days before the HUD deadline, which is November 16th.

Ellen moved to pass the RFP with the deadline of October 15th. Laura seconded. Motion passed unanimously.

Committee members discussed the next 2 meeting times to reconvene for renewal projects and new projects.

The meeting was adjourned at 1:46pm

*Minutes compiled by Felicia Vargas, CoC Administrative Specialist*